

**City of San Antonio**  
**Animal Care Services Advisory Board**  
**Meeting Minutes**

Wednesday, January 19, 2022, 5:55 PM  
4710 State Hwy 151, San Antonio, Texas & Videoconference

**I. Call to Order:**

Board Chair Braeutigam called the meeting to order at 6:02 p.m.

**II. Roll Call:**

Present: Amin Tohmaz (Mayor), Lorena Havill (Dist. 2), Rita Braeutigam -Chair (Dist. 4), Karen Speer-Secretary (Dist. 5), Kathleen Davis (Dist. 6), Valerie Moore (Dist. 7), Katie Jarl (Dist. 8), Susan Beldon-Vice Chair (Dist. 9), Sallie Scott (District 10)

Ex-Officio Member: David McCary, Shannon Sims

Absent: Cynthia Cox (Dist. 1), George Garcia (Dist. 3)

Ex-Officio Members: Dr. Marilyn Gotbeter

**III. Chair's Statement**

**IV. Director's Report**

ACS Director Shannon Sims discussed the first quarter results and the Continuation of Operations plan during the current Covid-19 surge.

**V. Consent Agenda:**

1. Approval of the minutes from the Animal Care Services Advisory Board meeting on November 17, 2021.
2. Approval of ACS Advisory Board Statistical Reports for December 2021.
3. Approval of the ACS Advisory Board Contracts Performance Report through December 2021.
4. Approval of the ACS Advisory Board FY 2022 1st Quarter Report.

**Motion:** Kathy Davis moved to approve the Consent Agenda.  
Amin Tohmaz seconded the motion.

**Vote:** Ayes: Tohmaz, Havill, Braeutigam, Speer, Davis, Moore, Jarl, Beldon, Scott

Nays: None

Absent: Cox, Garcia

**Action:** **MOTION PASSED WITH 9 AYES, AND 0 NAY, 2 ABSENT.**

## **VI. Items for Individual Consideration**

\* **Cynthia** Cox (District 1), George Garcia (District 3) arrived

### **5. Briefing on Community Vaccination Clinics.**

ACS Director Shannon Sims briefed the Board on the Community Vaccination Clinics, explained there will be 100 slots available per clinic and looking at expanding. The Board discussed the ability to include spay/neuter services, opportunities to volunteer, and clinic capacity.

### **6. Briefing on FY 2022 1st Quarter.**

ACS Director Shannon Sims briefed the Board on the first quarter results and provided a detailed comparison to prior years, highlighting areas of concern. Sims presented a workforce update as well.

## **VII. Public Comment**

**John** Bachman provided comments on historical statistics of ACS. He stated that he has been coming to meetings for twenty years.

## **VIII. Determination of Next Meeting Date**

The next ACS Advisory Board meeting is scheduled for Wednesday, March 16, 2022.

## **IX. ADJOURNMENT**

The meeting adjourned at 7:08 p.m.

**APPROVED**

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Rita Braeutigam, Chair  
Animal Care Services Advisory Board  
City of San Antonio